

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Beechnau Elementary School

Date of Drill: 2-24-22 Time drill was held: 2:05 (pm/am)

Exact time required to evacuate/shelter/secure: 18 min.

Total Participants: 394

Remarks: 2 sub teachers and 1 sub para pro

This report is for emergency drill # 3 for school year 2021/22.

Name of person conducting drill: Rob Nista

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title Brian Zilka, Maintenance Supervisor

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Sgt. Austin Aamodt

OR

- Fire (fire chief or designee)
Name & Title Geoff Nelson, Fire Chief