

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Beechnau Elementary

Date of Drill: 5/23/22 Time drill was held: 9:00 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min. 7 sec.

Total Participants: 380

Remarks: 1 sub teacher

This report is for emergency drill # 9 for school year 2021/2022

Name of person conducting drill: Robert Nista

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title Brian Zilka,

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_