

# School Emergency Drills Documentation Form

**Type of Drill**

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

**Time of Drill**

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Ravenna High School

Date of Drill: 2-24-22 Time drill was held: 1:03 (pm/am)

Exact time required to evacuate/shelter/secure: N/A

Total Participants: 331

Remarks: 1 sub in building  
1 guest speaker in building

This report is for emergency drill # 1 for school year 21/22.

Name of person conducting drill: Justin Wilson

Title of person conducting drill: Principal

Signature of person conducting drill: *Justin Wilson*

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title Brian Zilka, Maintenance Supervisor

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title Sgt. Austin Amoldt

OR

Fire (fire chief or designee)  
Name & Title Geoff Nelson, Fire Chief